

Photo and Address
of Power of Attorney
if applicants is NRI
(along with reqd. GPA)

Applicant ID : _____ Co Applicant ID : _____

1. Please use BLOCK LETTERS & tick (✓) appropriate box
2. All details must be filled on, if not applicable please write N.A.
3. Please take photocopies of all documents that are submitted to CFHL for your personal record.

APPLICANTCO-APPLICANT

Loan Requested for : ☐ MORTGAGE LOAN ☐ LOAN ON RENT RECEIVABLE ☐ LOAN FOR COMMERCIAL PROPERTY ☐ FLEXI LAP

[illegible]

Present Residential Address:	Permanent Residential Address:
Door No.....	Door No.....
Building Name.....	Building Name.....
Landmark	Landmark
City/State PIN.....	City/State PIN.....
Tel (Res) :	Tel (Res) :
Official E-mail ID :	Personal E-mail ID :

Current	Details of Employment - Salaried		Previous
Name of Employer.....			
Address.....	Public Sector	☐	Name of the Employer :
Landmark	Govt. Sector	☐	Period of Employment : From:..... to.....
City/State.....PIN.....	Private Sector	☐	Designation :
Official E-mail ID :	Retired	☐	
(Personal & HRM)			

Details of Business / Profession			
Name & address of the Business / Profession	Nature of Business :		
.....	Year of commencement : Whether assessed to IT : ☐ Yes ☐ No		
..... Tel:	Constitution of the Firm : Whether assessed to Wealth Tax : ☐ Yes ☐ No		

Present Accommodation	☐ Own	☐ Rented	☐ Staff Qtrs.	☐ Company Provided	☐ Family	☐ Leased
Preferred Mailing Address	☐ Residence		☐ Office	☐ Permanent Address	☐ New Property	
No. of Dependents			No. of Children			

Name of the legal heirs (if studying/employed, please write name of School/College/Employer)

Name	Relationship with applicant	Age	School/College/Employer	Income p.m. (if any)

In case of NRI : Passport No.	Validity of Passport
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BANK DETAILS OF THE APPLICANT

Primary Bank A/c. (Salary Credited)

Name of the Bank	Address of the Branch	Type of A/c.	A/c. Number	Date of Opening A/c.

Any other Bank A/c. (other than Salary account), If any

Name of the Bank	Address of the Branch	Type of A/c.	A/c. Number	Date of Opening A/c.

PERSONAL & EMPLOYMENT DETAILS OF THE CO-APPLICANT

Use Separate Application if more than 2 co-applicants

Please write in block Letters and tick (✓) appropriate box.

NAME																														
Father's/ Spouse Name																														
Mother's Name																														
Date of Birth	D	D	M	M	Y	Y	Y	Y	Sex	☐ Male	☐ Female	☐ Transgender	Marital Status	☐ Married	☐ Single	☐ Others														
PAN Number											Relationship with applicant																			
Aadhaar No.																														
Mobile Number																														
Qualification											☐ Salaried & Professional	☐ Self-employed / Business																		

In case of NRI : Passport No. _____ Validity of Passport _____

Present Residential Address:

Door No.....
 Building Name.....
 Landmark
 City/State.....PIN.....
 Tel (Res) :
 Official E-mail ID :

Permanent Residential Address:

Door No.....
 Building Name.....
 Landmark
 City/State.....PIN.....
 Tel (Res) :
 Personal E-mail ID :

Current

Details of Employment - Salaried

Previous

Name of Employer.....		Name of the Employer :
Address.....	☐ Public Sector	Period of Employment : From:..... to:.....
Landmark	☐ Govt. Sector	Designation :
City/State.....PIN.....	☐ Private Sector	
Official E-mail ID :	☐ Retired	

Details of Business / Profession

Name & address of the Business / Profession :
 Nature of Business :
 Year of commencement : Whether assessed to IT : ☐ Yes ☐ No.
 Tel:..... Constitution of the Firm : Whether assessed to Wealth Tax : ☐ Yes ☐ No.

Present Accommodation	☐ Own	☐ Rented	☐ Staff Qtrs.	☐ Company Provided	☐ Family	☐ Leased
Preferred Mailing Address	☐ Residence	☐ Office	☐ Permanent Address	☐ New Property		
No. of Dependents			No. of Children			

Name of the dependents (Children's name is to be written, if studying/employed, please write name of School/College/Employer)

Name	Relationship with applicant	Age	School/College/Employer	Income p.m. (if any)

BANK DETAILS OF THE CO-APPLICANT

Primary Bank A/c. (Salary Credited) and Secondary Bank A/c. if any

Name of the Bank	Address of the Branch	Type of A/c.	A/c. Number	Date of Opening A/c.

INCOME PARTICULARS

	Applicant	Co-applicant		Applicant	Co-applicant
Gross Salary			Business Income		
Deduction			Pension		
Net Salary			Investment Income		
Rental Income			Other Income		

PROPERTY AND FINANCE DETAILS

Purpose of Loan : ☐ Construction ☐ Specify :..... ☐ Purchase ☐ Repair ☐ Renovation ☐ Extension ☐ General (If Mortgage Loan) Specify purpose	Present position of the property ☐ Ready ☐ Under Construction Location of the property ☐ Metropolitan ☐ Semi-urban ☐ Urban ☐ Rural	Address of the property
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Nearest Landmark :

Ownership of the Property ☐ Sole ☐ Joint	Property type ☐ Free Hold ☐ GPA ☐ Laese Hold (write Unexpired term)	Present Owner
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Dimension (Area of Land)	Built-up Area
Age in case of ready built :	Market Value (In case of Ready Built)..... (As per valuer)

Estimated requirement of Funds	(in Rs.)	Estimated sources of Funds	(in Rs.)
Cost of Land		Savings	
Construction Cost		Disposal of Investments	
Additional Works / Parking / Open space		Prov. Fund (Refundable / Non-Refundable)	
		Others	
Other		Loan Amount Required	
Total Estimation		Total source of Funds	

Amount already spent on construction or Advance / Booking	Source
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FINANCIAL STANDING

Assets : (Please write value in Rupees)

Particulars	Applicant	Co-applicant
Savings (FD, NSC, PPF, Shares, etc.)		
Property (Land / House / Site at market value)		
Balance of PF account		
Insurance Policies (Mention Sum Assured & Premium p.a.)		
2 Wheeler / 4 Wheeler Vehicle		
Other Assets (Please Specify)		

Liabilities : (Please write value in Rupees)

Name of Bank / FI / Employer	Sanction Date, ROI, Term, Purpose of Loan A/c. No.	Details of Security Offered	Sanction Amount	EMI	Outstanding balance as on Date

Loans availed from CFHL ☐ Yes ☐ No	If yes, Loan Account Nos
Insurance Cover ☐ Yes ☐ No	Policy No.
Name of Insurance Company	Date of Policy

Reference 1	Reference 2
Name :	Name :
Address :	Address :
Landmark.....	Landmark.....
.....Dist :	Dist :
State : Pin Code :	State : Pin Code :
STD Code : Phone (R).....	STD Code : Phone (R).....
Phone (O) : Mobile :	Phone (O) : Mobile :
Email Id :	Email Id :

Additional Information :

1. Referred by : Category (tick applicable) ☐ DSA ☐ CFHL Customer ☐ CFHL Staff
 Account No. (If CFHL Customer) :

2. In my opinion, my friends/relatives (given below) may be interested in availing Housing Loans/Mortgage Loans

Name	Mobile No.:	Name:	Mobile No. :
i		iv.....	
ii		v	
iii		vi	

3. Document submitted for identification (Attach self attested copy)

☐ PAN Card ☐ Election Commission's ID Card ☐ Valid Passport ☐ Vote ID ☐ Driving Licence - Expiry Date
☐ Aadhaar ☐ NREGA Card ☐ Ration Card ☐ Gas/Elec./Telephone land line bill ☐ Sale agreement/deed of residence

4. Insurance Details : Yes / No. If Yes -

Name of insurance company _____
 Date of Policy _____ Policy No. _____

5. The list of documents submitted along with the application are as per the enclosed list. I undertake to submit the originals of the said documents for verification and comparison with copies, as and when called by CFHL

DECLARATION :

I/We declare that all the particulars and information given in this application form are true, correct and that they shall form the basis of any loan CFHL may decide to sanction to me/us. I/We have no insolvency proceedings/legal proceedings/disciplinary action against me/us nor have I/We ever been adjudicated insolvent. I/We further confirm that I/We have read the Fair Practice Code and understood the contents. I/We also understand that the Processing Charges are not refundable. I/We agree that CFHL may take up such references and make such enquiries in respect of this application, as it may deem necessary. I/We undertake to inform CFHL regarding any change in my / our occupation / employment. I/We undertake to ensure that any construction, addition, alteration, modification or retrofitting of existing construction made by me will be capable of withstanding all natural hazards posing risk and vulnerability to the region where construction of the building is proposed. I/We further agree that my/our loan shall be governed by the rules of CFHL which may be in force from time to time and CFHL reserves the right to reject any application at any stage without assigning any reason.

Date :

Signature of the Applicant :	Signature of the Co-applicant :
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FOR OFFICE USE ONLY

Processing charges paid by Cash/Cheque / DD / PO :	Date of letter of offer :
Date of receipt of application :	Date of acceptance :
Date of credit interview:	Date of loan papers:
Loan amount sanctioned:	Rate of interest :
Processing charge collected	

Remarks by Branch Manager