

Photo and Address
of Power of Attorney
if applicants is NRI
(along with reqd. GPA)

Applicant ID : _____ Co Applicant ID : _____

1. Please write in block letters and tick (✓) appropriate box
2. All details must be filled in. If not applicable please write N.A.
3. Please take photocopies of all documents that are submitted to CEHL for your personal record.

APPLICANT

CO-APPLICANT

Sourced by	DSA DSA ID : DSA NAME	DIRECT	CFHL Staff Staff No :
Prd ID	Product Name		Staff Name :
	PC Cheque No.& Amount :-		

[illegible]**Present Residential Address:**

Door No.....

Building Name.....

Landmark

City/State PIN.....

Tel (Res) :

Official E-mail ID :

Permanent Residential Address:

Door No.....

Building Name.....

Landmark

City/State PIN.....

Tel (Res) :

Personal E-mail ID :

Current	Details of Employment - Salaried		Previous
Name of Employer.....			
Address.....	Public Sector	☐	Name of the Employer :
Landmark	Govt. Sector	☐	Period of Employment : From:..... to.....
City/State.....PIN.....	Private Sector	☐	Designation :
Official E-mail ID :	Retired	☐	
(Personal & HRM)			

Details of Business / Profession					
Name & address of the Business / Profession	Nature of Business :.....				
.....	Year of commencement :.....	Whether assessed to IT :	☐	Yes	☐ No.
Tel:.....	Constitution of the Firm :.....	Whether assessed to Wealth Tax :	☐	Yes	☐ No.

Present Accommodation	☐ Own	☐ Rented	☐ Staff Qtrs.	☐ Company Provided	☐ Family	☐ Leased
Preferred Mailing Address	☐ Residence		☐ Office	☐ Permanent Address	☐ New Property	
No. of Dependents			No. of Children			

Name of the dependents & Children

Name	Relationship with applicant	Age	School/College/Employer	Income p.m. (if any)

In case of NRI : Passport No.	Validity of Passport
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BANK DETAILS OF THE APPLICANT

Primary Bank A/c. (Salary Credited)

Name of the Bank	Address of the Branch	Type of A/c.	A/c. Number	Date of Opening A/c.

Any other Bank A/c. (other than Salary account), If any

Name of the Bank	Address of the Branch	Type of A/c.	A/c. Number	Date of Opening A/c.

PERSONAL & EMPLOYMENT DETAILS OF THE CO-APPLICANT

Use Separate Application if more than 2 co-applicants

Please write in Block Letters and tick (✓) appropriate box.

NAME																				
Father's/ Spouse Name																				
Mother's Name																				
Date of Birth	D	D	M	M	Y	Y	Y	Y	Sex	☐ Male	☐ Female	☐ Transgender	Marital Status	☐ Married	☐ Single	☐ Others				
PAN Number										Relationship with applicant										
Aadhaar No.																				
Mobile Number																				
Qualification									Occupation	☐ Service	☐ Self-employed / Business	☐ Professional	☐ Others							
In case of NRI : Passport No. _____										Validity of Passport _____										

Present Residential Address:	Permanent Residential Address:
Door No.....	Door No.....
Building Name.....	Building Name.....
Landmark	Landmark
City/State.....PIN.....	City/State.....PIN.....
Tel (Res) :	Tel (Res) :
Official E-mail ID :	Personal E-mail ID :

Current	Previous
Details of Employment - Salaried	
Name of Employer.....	Name of the Employer :
Address.....	Period of Employment : From:..... to:.....
Landmark	Designation :
City/State.....PIN.....	
Official E-mail ID :	
(Personal & HRM)	

Details of Business / Profession	
Name & address of the Business / Profession	Nature of Business :
.....	Year of commencement :
.....Tel:.....	Whether assessed to IT : ☐ Yes ☐ No.
	Constitution of the Firm :
	Whether assessed to Wealth Tax : ☐ Yes ☐ No.

Present Accommodation	☐ Own	☐ Rented	☐ Staff Qtrs.	☐ Company Provided	☐ Family	☐ Leased
Preferred Mailing Address	☐ Residence	☐ Office	☐ Permanent Address	☐ New Property		
No. of Dependents			No. of Children			
Name of the dependents (Children's name is to be written, if studying/employed, please write name of School/College/Employer)						

Name	Relationship with applicant	Age	School/College/Employer	Income p.m. (if any)

BANK DETAILS OF THE CO-APPLICANT

Primary Bank A/c. (Salary Credited) and Secondary Bank A/c. if any

Name of the Bank	Address of the Branch	Type of A/c.	A/c. Number	Date of Opening A/c.

INCOME PARTICULARS

	Applicant	Co-applicant		Applicant	Co-applicant
Gross Salary			Business Income		
Deduction			Pension		
Net Salary			Investment Income		
Rental Income			Other Income		

PROPERTY AND FINANCE DETAILS

Purpose of Loan : ☐ Construction of House ☐ Flat under Construction ☐ Purchase of ready built House/ Flat ☐ Repair / Renovation
☐ Extension of House ☐ Purchase of Site ☐ Composite Loan (*Incase of composite loan : Loan Amount required for Purchase of Site)
☐ Balance Transfer / Take Over

Present position of Property : ☐ Ready ☐ Proposed Under Construction ☐ Site Development ☐ Not selected

Location of property : ☐ Metropolitan ☐ Urban ☐ Semi-urban ☐ Rural

Ownership of the Property: Sole ☐ Joint ☐

Area of Property : Land Area _____ Built up Area _____

Address of Property : _____

Pincode : _____

a) Location of Property : Urban ☐ Rural ☐

b) Nearest landmark :

i) _____

ii) _____

Proposed Owners / Vendors : _____

Address : _____

Existing No. of Residential units owned by Applicant & Co-applicants

If loan for construction/purchase No. of Residential units in the Proposed building

Total No. of Residential units - Existing & Proposed

**Address of the property to be financed
with Survey No. & Site No. with Pincode**

**Name and Address of the Builder / Vendor
& Telephone Number**

Nearest Landmark :

Estimated requirement of Funds

(in Rs.)

Cost of Land or House or Flat	
Construction Cost	
Additional Works / Parking / Open space	
Total Estimation	

Estimated sources of Funds

(in Rs.)

Savings	
Disposal of Investments	
Prov. Fund (Refundable / Non-Refundable)	
Employers Housing Loan	
Others	
CFHL Loan Required	
Total source of Funds	

Amount already spent on construction or Advance / Booking
(Receipt for same to be attached in case of Flat / House / Site Purchase)

Source

FINANCIAL STANDING

Assets : (Please write value in Rupees)

Particulars	Applicant	Co-applicant
Savings (FD, NSC, PPF, Shares, etc.)		
Property (Land / House / Site at market value)		
Balance of PF account		
Insurance Policies (Mention Sum Assured & Premium p.a.)		
2 Wheeler / 4 Wheeler Vehicle		
Other Assets (Please Specify)		

Liabilities : (Please write value in Rupees)

Name of Bank / FI / Employer	Sanction Date, ROI, Term, Purpose of Loan A/c. No.	Details of Security Offered	Sanction Amount	EMI	Outstanding balance as on Date

Reference 1	Reference 2
Name :	Name :
Address :	Address :
Landmark.....	Landmark.....
.....Dist :	Dist :
State : Pin Code :	State : Pin Code :
STD Code : Phone (R).....	STD Code : Phone (R).....
Phone (O) : Mobile :	Phone (O) : Mobile :
Email Id :	Email Id :

Additional Information :

1. Referred by : Category (tick applicable) ☐ DSA ☐ CFHL Customer ☐ CFHL Staff
 Account No. (If CFHL Customer) :
2. In my opinion, my friends/relatives (given below) may be interested in availing Housing Loans/Mortgage Loans
- | Name | Mobile No.: |
|-----------|-------------|
| i | iv..... |
| ii | v |
| iii | vi |
3. Document submitted for identification (Attach self attested copy)
- ☐ PAN Card ☐ Election Commission's ID Card ☐ Valid Passport ☐ Vote ID ☐ Driving Licence - Expiry Date
☐ Aadhaar ☐ NREGA Card ☐ Ration Card ☐ Gas/Elec./Telephone land line bill ☐ Sale agreement/deed of residence
4. Insurance Details : Yes / No. If Yes -
 Name of insurance company
 Date of Policy Policy No.
5. The list of documents submitted along with the application are as per the enclosed list I undertake to submit the originals of the said documents for verification and comparison with copies, as and when called by CFHL

DECLARATION :

I/We declare that all the particulars and information given in this application form are true, correct and that they shall form the basis of any loan CFHL may decide to sanction to me/us. I/We have no insolvency proceedings/legal proceedings/disciplinary action against me/us nor have I/We ever been adjudicated insolvent. I/We further confirm that I/We have read the Fair Practice Code and understood the contents. I/We also understand that the Processing Charges are not refundable. I/We agree that CFHL may take up such references and make such enquiries in respect of this application, as it may deem necessary. I/We undertake to inform CFHL regarding any change in my / our occupation / employment. I/We undertake to ensure that any construction, addition, alteration, modification or retrofitting of existing construction made by me will be capable of withstanding all natural hazards posing risk and vulnerability to the region where construction of the building is proposed. I/We further agree that my/our loan shall be governed by the rules of CFHL which may be in force from time to time and CFHL reserves the right to reject any application at any stage without assigning any reason.

Date :

Signature of the Applicant :	Signature of the Co-applicant :
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FOR OFFICE USE ONLY

Processing charges paid by Cash/Cheque / DD / PO :	Date of letter of offer :
Date of receipt of application :	Date of acceptance :
Date of credit interview:	Date of loan papers:
Loan amount sanctioned:	Rate of interest :
Processing charge collected	

Remarks by Branch Manager